



# Nederland Fire Protection District

## Board of Directors Meeting October 19<sup>th</sup>, 2022

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### Roll Call:

• Iain Irwin-Powell	President	present
• Guy Falsetti	Vice President	present
• Todd Wieseler	Treasurer	present
• Russ Panneton	Director	absent/excused
• Jessica Mc Elvain	Director	present
• Mike Scott	Chief	present

- **Meeting Called to order at 1910 hrs**
- **Motion to Approve Agenda**
  - Approved 4-0-0
- **Motion to approve September 21, 2022 meeting minutes**
  - Approved 4-0-0
- **Public Statements and Comments**
  - None (online and in attendance)
- **Treasurers Report**
  - Account Balances
    - Savings \$692,926.20
    - Checking \$ 35,370.16
    - Total Funds \$728,292.16
    - Total Reserves \$203,042.94 (unchanged from previous month)
    - Total Unreserved Funds \$522,542.14
  - Balance is looking good, may not need to use payroll reserves
  - Line item: Citibank Dirr?
    - Previously cards were owned by individuals and not the district, have been moving all district charges this card
  - New report has ColoTrust Accounts broken out
    - Two Capital Reserve accounting numbers? 1020 vs 3010
      - Need clarification from Stephanie
  - Unsure we will reach 100% of income
    - 94% received to date
    - 70k required to reach 100%
  - Other Income
    - \$12k from sale of 5624 moved to vehicle reserve
  - Expenses
    - September: \$28k underspend (from annualized expense average)
    - YTD \$3.8k underspend
      - Note: Admin position largest underspend category

- Auditor did not say we need to increase payroll/operating fund to 190k
  - Something we should consider
- **Chief's Report**
  - Administrator job posting
    - 5 applicants to date
      - Had qualified applicant & ready to make offer
      - Applicant withdrew due to unexpected life event
    - Lucy has been helpful w/process
    - Considered splitting position with another agency
      - That agency has decided not to hire admin
  - Chief participated in leadership panel
  - Recruit dinner very well attended – 35 people
  - Recruit Academy – 5 recruits still in academy
  - New flags arrived for ladder truck (large) and building
  - District Boundary Signage
    - Stalled due to lack of department administrator
    - Chief asked if board would allow help with this process from NFD Auxiliary
  - Standards of Cover Draft
    - Explains what we do
    - Includes national standards
      - Fire departments across the country will not achieve some of the national standards
  - Charlie continues to replace lights to LEDs
  - Burn Building
    - Foundation has been marked; town works willing to do excavation
    - Snow will likely shut down project before we dig
    - Need to formalize agreement with town through IGA
  - Training
    - 239.5 hours of training this year
    - Trained at burn building in Boulder
    - Must also document chemical exposure during training process
  - EMS
    - Planning to host skills day in Ned (county wide)
    - Having conversation with AMR regarding emergent transport
      - NFPD would possibly transport in life threatening situations only (instead of transfer in the canyon)
      - Details to be worked out/questions to be answered
        - If we leave, will they provide coverage?
        - Will they compensate us? Rather than us billing?
    - DEA license has been renewed
- **Fire Marshal's Report (presented by Chief Scott)**
  - 2018 IFC on track for approval by county 2018
    - This will have Town of Ned, unincorporated Boulder County, and NFPD all on same code
  - Brycer program – no cost to district; allows to track who is compliant with fire code
  - Andrew's goal I to have Fire Inspector I by end of October
- Question: Where are we as a department as to fully competency?
  - Answer: Department is fully competent, professional, and well trained. Saying we are 100% means we don't have anything else to learn, always something to learn. Equipment and funding hinders us, and we don't have enough coverage. Status 1 calls (only one

responder) are a safety concern. Multiple calls – 1<sup>st</sup> call we are okay, but 2<sup>nd</sup> and 3<sup>rd</sup> calls we struggle to cover. What do we want to provide?

- **Old Business**
  - **Board member as a reserve**
    - No Action
  - **Purchasing Policy**
    - New policy was uploaded correctly
      - Changed bid difference to 25%
      - Included restricted purchasing policing description
  - Motion to enact new purchasing policy and inactivate previous purchasing policy (keep on file when restricted spending necessitated)
    - 4-0-0
  - **Mill Levy**
    - Everything is done with county
    - White book sent out October 10<sup>th</sup>
    - Ballots sent out October 19<sup>th</sup>
    - Time to start writing to the Mountain Ear (board only)
    - Would an info session by the board be helpful?
    - We can go door to door
  - **District Boundary Signs**
    - Chief does not have bandwidth
    - Jess will pick up
  
- **New Business**
  - **ColoTrust**
    - Received first interest statement
      - \$809.31 earned in interest since moved bulk of savings over
  - **2023 Budget**
    - Has been presented to the board via email
      - Q: Why two budgets?
        - A: One if mill levy doesn't pass, one if it does. Should have an idea around November 8<sup>th</sup>
      - Public Notice has been sent to the Mountain Ear. Next board meeting for public comment
  - **FAMLI Act**
    - 3 options
      - 1: NFPD participates, employees must participate
      - 2: NFPD doesn't participate, employees can, NFPD does payroll deduction
      - 3: NFPD doesn't participate employees, can, employee sends money to state themselves
    - NFPD less than 10 employees, so no cost to us
    - If chose option 2 or 3 NFPD locked out from participation for 3 years
    - What happens if in 3 years we grow and have more than 10 employees?
      - Not sure
    - Pay in for 2023, not eligible to use until 2024
    - If option 2 selected, employees have choice to participate, if we select option 1, employees have no choice
  - Motion: Decline organization participation in FAMLI but assist employees who choose to participate (Option 2 of discussion)
    - 4-0-0

- **Awards Dinner/Holiday Party**
  - December 10<sup>th</sup> at 6:30 pm at the Velvet Elk Lounge @ the Post in Boulder
  - Chautauqua (2021 event location)
    - Prices increased 50%
    - Dates we wanted were already book
  - Start planning early for 2023 event
- **Healthcare**
  - Current broker did not want to continue coverage, age-based bands
  - Lucy researched options
    - CEBT was selected (used by multiple agencies, including State of CO)
  - Reminder from Chief: talk to the staff to find out what is important to them, make sure they are able to voice their opinion(s)
- **Other CEBT options**
  - Life Insurance
    - Provident is primarily providing the district accident and sickness coverage, which is a different offering than life Insurance from CEBT.
    - \$0.1414 per \$1,000
    - 50k of coverage: \$7.07/employee\*month (\$84.84/employee\*year)
      - \$594 annually for all employees (chief, captains, marshal, admin, mechanic)
      - PVFPD & WSPR offer this
    - \$20K of coverage at \$2.83/employee\*month (\$33.96/employee\*year).
      - \$238 annually for all employees (chief, captains, marshal, admin, mechanic)
    - Portable, if employee leaves, they can pay premiums
    - Can also purchase additional life insurance
    - Question: Life insurance term or whole-life?
      - Answer: need to check with Lucy
  - Retiree Health Insurance
    - Covers gap if employee retires before 65 (Medicare eligibility)
      - Retiree pays full premium
  - Board Member Insurance
    - Board members can get health insurance if they are not undergoing major surgery or starting treatment for cancer
      - Member pays full premium
    - Incentive to volunteer for board
  - Ask Lucy how soon a decision needs to be made
- **Public Access to Meetings**
  - Currently public access is via online only
  - Should we reopen meetings to in-person public access
    - Town of Nederland started allowing in-person attendance earlier 2022
- Motion: Allow in-person access to NFPD board meetings (online option will still be available)
  - 4-0-0

- **Future Business**

- Election November 8<sup>th</sup>. Please vote!

- **Special Executive Session**

- None held, therefore no conclusions

- **Next meeting November 16, 2022 at 7 pm**

- **Public Statements and Comments**
  - None (online and in attendance)
  
- **Motion to adjourn meeting**
  - 4-0-0

*Meeting adjourned at 2056 hours*