



Nederland Fire Protection District

Board of Directors Regular Meeting March 15, 2023

- **Roll Call:**

Iain Irwin-Powell	President	Absent - excused
Guy Falsetti	Vice President	Present
Todd Wieseler	Treasurer	Present
Russ Panneton	Director	Present
Jessica McElvain	Director	Present
Charlie Schmidtman	Interim Chief	Present

- **Announce Quorum & Meeting Called to order at 1901 hrs.**

- **Motion to Approve Agenda**

- Approved 4-0-0

- **Motion to approve previous meeting minutes**

- (2/15 & 3/7) Approved 4-0-0
- (3/4) Tabled until April due to missing information

- **Public Statements and Comments**

- None (online and in attendance)

- **Treasurers Report**

- Account Balances

Total Funds	\$420,595
Total Reserves	\$203,042.94
Total Unreserved Funds	\$240,000

- Income

- \$64.5K from tax revenue
- \$420.00 from donations
- \$5.5K in wildfire billing
- \$22K A/R in deployment – received most of the funds but not all

- Expenses

- Showing overspent
 - Adjustment, UTV is being reallocated to another fund
 - Are we treating the UTV as capital and adjusting for depreciation?
 - Legal fees were high but should decrease (may need to budget higher for next year)

- Keeping in view

- Looking good for FEB 23
- Better accountability for meals (e.g. number of people/meeting purpose)
- Total of \$116.8K to the positive for FY22

- **Chief's Report**

- Action Items

- Fire Marshal step-pay scale as a result of obtaining certification
 - verbal agreement with Mike Scott not in job offer letter
 - According to HR the District would help pay for them to obtain certifications but were not tied to step increases
 - a pay range is reflected in the position description in Teams
 - All position descriptions (PDs) are lumped into one document and not separated by title/job.
- Create spreadsheet to show step-pay scale for the Fire Marshal available for the April meeting (Director McElvain & Interim Chief Schmidtman)

- Follow up

- Other updates/information

- Apparatus
 - 5621 – Steering box leaking but will be repaired under warranty
 - 5601 – Telma brake has malfunctioned, replacing the controller didn't fix it
 - 5617 – Needs new tires, generator still not working. Front Range sending up a technician
 - 5630 - (UTV) – arrived still collecting parts
 - 5652 - (Fire Marshal Truck) – battery drain and currently at East Street Garage
 - 5632 – fuel tank being replaced
- Badging ceremony scheduled for March 23, 2023
- Extrication batteries replaced under recall notice (all but 1 received)
- MES visited for a new SCBA compressor and quoted around \$60K
 - This is high priority as far as FF safety
 - Do we need to push the burn building another year?
 - All the tanks are up for inspection/hydro testing this year which is an additional cost
 - 1B tax allotted for emergency services – Districts are asking for a big chunk of that in order to purchase life safety PPE
 - **Motion for Interim Chief Schmidtman (or designee) to get quotes for compressors for purchase according to spending policy 4-0-0**
- Several conferences were paid for by Mike Scott and we are now looking to get things transferred/refunded.
 - FDIC – Chief & 3 Captains plan to attend and is supported by the Board
 - Shifts are covered
- Single family residence request for construction in Boulder County is inaccessible to fire/ems and we may need to consult the lawyer to cover the District.

- Calls of Significance

- Captain Benson possible structure fire was actually a dishwasher but the team was ready to take action.
 - Fire Marshal conducted an executive summary
 - Accidental and working cause is that it was a part within the dishwasher
- Rescue for lost snowboarder at the top of Caribou (lost for 29 hours)
 - 4WD ambulance requested and NFPD responded
- Eldora is experiencing a high number of patient contacts and calls for service
- Single vehicle MVA involving driver & 4 pets

- Safety/Training

- 104 hours
- February 11th forced entry training with TLFD
- February 25th interagency backcountry rescue training

- Several volunteers completed driver/operator written exams and/or practical
 - Interim Chief Schmidtman completed Fire Officer - II
 - EMS
 - EMR class is currently in session with 20 students
 - Transitioning POC roles for several programs
 - Ambulance inspections complete and waiting Boulder County approval
 - EMT application returned by State to revise to remove Mike Scott

- **Fire Marshal's Report (presented by Interim Chief Schmidtman)**
 - Attended CCICC Course in Loveland
 - Renewed EMT and CPR with NREMT
 - Preparing for fire investigator testing
 - Projects
 - Wildland pre-plan creating actionable map areas based on strategy and risk assessment
 - Trying to come up with a plan in regards to address signs needing to be posted at some residences that either have none or need an upgraded/visible one

- **Old Business**
 - Banking change update
 - Elevations Credit Union – credit unions might not be available
 - First National – has a lot of things we are looking for
 - Has to be set up as a public funds account to be covered by FDIC

- **New Business**
 - Resolution 2023-08: Cancel 2023 NFPD Board of Trustees Election
 - Need to revise Todd's name on paperwork
 - **Motion: 4-0-0**
 - Resolution 2023-09: Granting Fiscal Management Authority
 - During the transition of Iain Irwin-Powell no longer serving on the Board and Stephanie Cooke not supporting Accounting activities past May 2023.
 - Blanket resolution to present to the bank/organization to allow Sherry Snyder and Jess McElvain fiscal management authority.
 - **Motion: 4-0-0**
 - FPPA and CO Trust Access
 - Adding Sherry Snyder as signatory and adding dual authorization for movement of funds
 - Guy Falsetti will be dual authorizer
 - Adding Sherry Snyder, Jess McElvain and Todd Wieseler) to FPPA access
 - Fire Chief Search
 - High level search
 - Internal/external job posting
 - Internal job posting
 - Internal interim with possible permanent placement and/or external posting in 6-12 months
 - Do not involve the two Captains that are interested in the position to stay impartial with search criteria
 - Posting does not have a timeframe it must be open for
 - Position description and job posting is the first step to get the right person
 - Qualifications: required v. preferred
 - Experience with a volunteer department
 - Live in district/response time (live within 25 miles)

- Currently listing within 60 minutes
 - Do you offer a relocation package?
 - If we hire internally that will leave a Captain position open and that will need to be posted as well
 - **Action item:** Guy will work with Lucy and the Members of District on the job description and requirements and get it out to the Board March 22nd (special meeting may be required)
 - Executive Coaching
 - Looking at a \$10K cost for the District
 - Should we be doing this when not fully staffed?
 - Triad EAP for Volunteers
 - Done through CEBT (\$2.50/month PP = \$70/month)
 - Need to confirm volunteers spouse and children under 26
 - Is Nicolleti available to volunteers or staff only?
 - PO Box Renewal – Responsible Party
 - Sherry Snyder
- **Future Business**
 - None
 - **Special Executive Session**
 - None held
 - **Special Executive Conclusions**
 - None held, therefore no conclusions
 - **Public Statements and Comments**
 - None (online and in attendance)
 - **Any Other Business**
 - Special Meeting to discuss Chief PD possibly around April 1st
 - **Next meeting April 19, 2023 at 7 pm**
 - **Motion to adjourn meeting**
 - 4-0-0

Meeting adjourned at 2154 hours