



## **Job Description**

Title: Per Diem Paramedic/Firefighter

Reports To: Captain/ Lieutenants

FLSA Classification: Per Diem Employee

### **General Statement of Duties**

- Respond to fires, rescues, hazardous materials incidents, and medical emergencies as approved to do so by operations division leadership.
- Perform truck inspections as assigned, assist in ensuring all apparatus are in a ready condition at all times. Assist in providing a clean, organized, and ready condition for all NFPD stations.
- Assist in providing scheduled or unscheduled fire safety education to the public.
- Drive and operate district apparatus in accordance with designated training level and certification.

### **Supervision Received**

Directly supervised by Lieutenants and Career Captains. Follows chain of command per NFPD org chart and all applicable SOGs.

### **Supervision Exercised**

None

### **Essential Duties and Responsibilities**

- Maintain the ability to perform all physical skills related to firefighting and associated duties.
- Perform firefighting, EMS, and rescue procedures in accordance with all state and national protocols, department policies and standard operating procedures or guidelines (SOPs, SaGs)..
- Cover 2 shifts per quarter
- Attend or lead 6 hours of training per quarter, unless specified by an approved leave of absence.

- Assist with public education per state certification and fire department requirements.
- Perform truck and station duty as assigned by the chain of command. Be available to assist with preparing trucks for special events, severe weather (i.e., chains for snow).
  
- Ensure all apparatus are in ready condition after incidents ie cleaning interior/exterior and submitting applicable maintenance request per SOG.
- Safely drive and operate apparatus in accordance with engineer training level and certification.
- Complete all vehicle check-offs within 6 months of hire
- Fill out necessary reports as designated by the chain of command.
- Maintain the ability and availability to attend optional education/training throughout their volunteer career.
- Maintain issued personal protective equipment per the NFPD SOGs.
- Complete Recruit Academy Test

### **Qualification**

- Completion of NFPD 4x 8 hour Field instruction days
- Completion of NFPD Map Test prior to clearance
- Completion of NFPD Paramedic Task Book prior to clearance
- NIMS 100,200,700,800
- Approved EVOC
  - Colorado State- Hazmat Awareness & Operations
- Wildland Firefighter II ( s130/190)
- Colorado State Structural Firefighter I
- Colorado Paramedic
- ACLS
- PALS

### **Desired qualifications**

- Colorado State Structural Firefighter II
- NWCG S- 290, 215

### **Essential Character Traits**

- Maintain a safety-first attitude
- Maintain the highest level of honesty, integrity, and empathy in all circumstances.
- Be able to isolate personal views from interpersonal disagreements
- Strong individual work ethic
- Ability to receive and execute on orders from superiors
- Display a positive and professional disposition in all circumstances.
- Ability to receive and positively act upon constructive feedback.

### **Necessary Knowledge, Skills and Abilities**

- Excellent verbal and written communication skills
  
- Familiarity with departmental rules, regulations and standard operating procedures.
  
- Requires solid knowledge of the principles, practices, and techniques of modern fire suppression and prevention; delivery of emergency medical services; emergency communications systems, and hazardous materials operations.
  
- Requires the ability to perform emergency services tasks in a variety of environmental conditions to include the ability to operate all communications equipment, assigned firefighting apparatus and equipment. Must be able to don protective clothing and to utilize self-contained breathing apparatus as needed.

### **Physical Demands**

- Maintains levels of physical aptitude as set forth by applicable NFPD SOGs
  
- While performing the duties of this job, the employee is regularly required to perform climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions. Medium work: Exerting up to 75 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

### **Work Environment and General Information**

- The duties listed are intended only as illustrations of the various types of work that may be performed and are in no way construed or perceived to be exhaustive.
  
- The job description does not constitute an employment agreement between the employer and the employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

**Reviewed By:**

**Approved By:**

**Revision Date:**