



Nederland Fire Protection District

Board of Directors Meeting July 20, 2022

Roll Call:

• Iain Irwin-Powell	President	present
• Guy Falsetti	Vice President	present
• Todd Wieseler	Treasurer	present
• Russ Panneton	Director	present
• Jessica Mc Elvain	Director	present
• Mike Scott	Chief	present

- **Meeting Called to order at 1904 hrs**
- **Motion to Approve Agenda**
 - Approved 5-0-0
- **Motion to approve June 13th, 2022 and June 22nd, 2022 meeting minutes as a block**
 - Approved 3-0-2
- **Public Statements and Comments**
 - None (online and in attendance)
- **Pinning Ceremony**
 - Chief Scott administered oath
 - 2 members who are full-fledged members
 - Mandi Papich
 - PJ Moon (absent, badged earlier in day)
 - Members completing exterior fire academy
 - Scott Papich
 - Ian Glycenfer
- **Treasurers Report**
 - Reflects 1st report by Stephanie Cooke (new bookkeeper)
 - Account Balances

▪ Savings	\$685,814.58
▪ Checking	\$ 7,189.59
▪ Capital Reserves	\$ 6,580.22
▪ Total Funds	\$672,614.58
▪ Total Reserves	\$203,042.94
▪ Total Unreserved Funds	\$481,458.11
 - June 2022 approximately 40k ahead of June 2021
 - Total income to date approximately 71% of expected for 2022
 - Tax revenue collected in June expected to show up in July
 - Expenses
 - June: \$9k overspend vs budget

- \$13k command vehicle (unbudgeted)
 - \$7k medical advisor (budgeted across the entire year)
 - YTD \$24k overspend
 - Garage door maintenance & command vehicle have been paid for
 - Roof repair, new phone system, burn building (permit & footings), 5631 pump still outstanding
 - Keep in mind increasing reserve for operating and payroll to \$190k
 - Likely we will tap into reserves February 2023
 - Audit: File by July 31st with state
 - Auditor will have complete by end of July; however, requires board approval
 - Extension has been filed – new deadline Sept 2022
- **Chief's Report**
 - Roof update: Signature Services returned to reseal some of trouble spots
 - Roof still leaking; 3rd time out
 - No warranty on roof repairs – just sealing with silicone
 - Previous repair was done improperly & roofer is trying best to seal
 - Bay doors maintenance completed
 - Garage door opener on bay for 5631 broke
 - Garage Doors bid to replace opener: \$2570
 - Opener purchased for \$1200; Charlie will install to save money
 - Phone system – complete
 - 5631 pump & tank ordered (potential contributor to overspend)
 - Underbudget for parts approximately \$12k
 - Community engagement: Read books at library to kids
 - Thanks to Scott P, Mandi P, Charlie for helping
 - Chief Instructed Instructor I in Boulder
 - Lt. Joslin completed Instructor I
 - CDOT signs for district boundaries
 - Advised only use blue & white, no graphics, can't double hang on sign
 - Looking for advisement on how to proceed regarding permit
 - No fee with permit; fee if CDOT used for work
 - Boulder County (BOCO) doing good job with fire ban signs; Forest Service (FS) put new fire ban signs on West Mag
 - 5 points needs new sign
 - District boundaries
 - Meet with Sugarloaf Fire Chief
 - NFPD responds to homes that are SLFPD
 - SLFPD responds to homes that are in our district
 - Homes that are in neither district, who responds?
 - Need additional information from legal counsel regarding rights as district before considering next steps forward
 - Cisterns
 - Detailed report available from June meeting
 - Cistern fund money question – where does it go?
 - To be used to build another community cistern or purchase a tanker (i.e. 5642)
 - Don't maintain private cisterns
 - May want to consider annual inspection program for private cisterns in exchange for use during a fire
 - Fee is outdated (now: \$2500)
 - Research needed to determine appropriate fee schedule (tasked to Fire Marshall Andrew Joslin)

- Will review all fees & bring adjustments requests to board in group
 - Apparatus committee
 - Done a great job with recommendations, vehicle checks, planning for future
 - Joint mechanic in discussion with other chief of Timberline & Coal Creek
 - Trainings
 - S130, S190 wildlands & certs completed
 - TIC (thermal imaging camera) training
 - Working with Timberline & Sugarloaf to build training cadre w/departments in area
 - Vehicles
 - New 5624 in service, needs graphics
 - Battery draining, believed to be due to radio – going to label so clear need to be shut off
 - Going to sell old 5624 & 5620
 - Contact at Front Range Fire going to help move apparatus
- **Fire Marshall's Report**
 - Fire Code Updates: 2018 IFC Adoption
 - Presented to county fire code review committee, desire minor grammatical changes (changes are highlighted)
 - Don't change meaning
 - Projects
 - Firewood sale during fire bans; can't ban sale of firewood
 - Signs and flyers were made and posted at Ace and B&F
 - Working with firewood supplier for community, agreed to insert flyers into bundles
 - Since program started & FS signs observed reduction in fires in West Mag area
 - Future Project: Permanent fire ban for vacation rentals (VRBO, Air B&B)
 - Neighbors concerned, very large fires
 - Potential solutions
 - Permit option: renter come to station & receive education (may be onerous)
 - Inspection option: owner would have to create fire pit that is safe (permanent fire ring, water accessible)
 - Include verbiage in rental agreement about fire safety (flames less than 3 feet, etc)
 - Estes & Chief Wolf have run a successful program (permit the property)
 - Challenges
 - Enforcement & management challenges
 - Renter safety: knowing evacuation routes, receiving alerts (cell service), how notify
 - Current status: No permit/inspection required from NFPD viewpoint
 - Miranda: STR self-inspection form says that homeowner must provide evacuation routes, comply with fire bans, fire extinguishers, etc; town does not inspect on routine basis
 - NFPD larger than town of Nederland; need to work with town & county
 - Inspections: forms have been digitized & process has been streamlined, greater throughput of inspections
 - Town events
 - Town clean-up & 4th of July were successful events
 - National Night Out August 2nd in Chipeta Park organized by Nederland Fire District Auxiliary

- Jazz & Wine Festival – August 20th in Chipeta Park
 - Training
 - Fire Instructor I completed
 - Scheduled 2 ride-a-longs with fire marshals in other districts
 - Identifying appropriate IFSAC Pro Board Fire Inspector I training – need to insure certification can come back to state
- **Additional Points**
 - Field training completed for 2 PRN medics; 2 additional medics in training
 - Saves money; don't have to pay time & a half

Old Business

- **Board member as a reserve**
 - No Action
- **Purchasing Policy required updating**
 - Bid Selection should be holistic
 - Bid Discrepancy policy added
 - Amount Guidelines adjusted
 - Increases for shift captains and chief without authorization
 - Suggest changing by-laws to account for inflation to require public notifications for bids above \$75k; increase from \$25k
 - Discussion regarding emergency spending section
- **Mill Levy Update**
 - Survey has gone to the printers and will be mailed out next week
 - Changed to first class mailing rate
 - Response deadline is August 22nd
 - Online survey available, information on website, preparing social media announcement
 - Ballot language draft in mailer, can change

Meeting suspended at 2041hrs due global Microsoft Teams failure.

Meeting continuation will be scheduled for the following Wednesday: July 27th, 2022 at 1900hrs

**Board of Directors Meeting
July 27, 2022 continuation of July 20, 2022**

Roll Call:

• Iain Irwin-Powell	President	present
• Guy Falsetti	Vice President	present
• Todd Wieseler	Treasurer	present
• Russ Panneton	Director	present
• Jessica Mc Elvain	Director	present/online
• Mike Scott	Chief	present/phone

- **Meeting resumed at 1910 hrs July 27, 2022**
- **Public Statements and Comments**
 - None (online and in attendance)
- **Teams recording failed 7/20/2022**
- **IFC 2018 Adoption – Discussion of changes requested by Boulder County**

- Yellow: changes bought previously; Green: new changes requested by county
- 100% grammatical
- **Motion to accept changes as required by Boulder County to the IFC 2018 adoption**
 - 5-0-0
- **NFPD By-law modification**
 - Introduction of NFPD Resolution 2022-07 for adopting the modified version of district by-laws
 - Increase price threshold of public notice/bids to \$75k
- **Motion to accept NFPD Resolution 2022-07**
 - 5-0-0

New Business

- **Boulder County Ballot Question: Funding for Emergency Response**
 - Raise sales tax for emergency response in the county
 - Search and rescue prioritized (Rocky Mountain Rescue)
 - Seems to be way to funding for ambulance contract
 - Special districts seem to be end of line for ballot measure
 - How will funding be distributed?
 - County did not consult/perform outreach with NFPD
 - NFPD can't collect sales tax w/o restructuring district; require IGA with other entity (i.e. town, county)
- **Mill Levy Mailer**
 - Responses slow? People may not have checked PO boxes
 - Coalesced addresses so that only one survey sent to a household?

Future Business

- **Special Meeting in August to set ballot language**
- **County sent IGA to place mill levy question on November ballot**
- **Public Statements and Comments**
 - None (online and in attendance)
- **Motion to adjourn meeting**
 - 5-0-0

Meeting adjourned at 1950hrs