



Nederland Fire Protection District Board of Directors Special Meeting Agenda September 9th  
2020

**Roll Call**

Iain Irwin-Powell – Y  
Patrick Richardson – Y  
Todd Wieseler – Y  
Ray Willis – Y  
Henry Zurbrugg – A  
Chief Dirr - A

**Announce Quorum & Call Meeting to Order @ 19:04**

**Approve the meeting agenda 4-0-0**

**Acceptance of previous meeting minutes**

- August 19<sup>th</sup> public sessions (including Director Zubrugg's email statement) 4-0-0

**Public Statements or Comments**

(Please state name and if in district or out of district for the record)

**Name**                      **District**

**Treasurer's Report**

N/A

**Operational Report**

**In order for the department to continue running as usual the board needs to clarify for the shift officers the following items**

- Continue to run calls and training as normal. All agreed / no comment.
- Continue with the station cleanup projects already agreed upon prior to August 19<sup>th</sup>.

Removed all bunker gear that was 20 years old. Still have the 2013 and 2017 bunker gear but all in use bar two pairs of bunker pants. Need more bunker gear for next Fire Academy. \$5000 is what Ryan has estimated. We are hoping for 11 new recruits. Board

needs to decide how many volunteers are going to Academy, or EMS or Wildland. Could be \$7,500 - \$10,000 per person for gear if they want to do all three. Should the 20 year old gear be thrown out? Pretty beaten up. False sense of safety. We don't want to take anyone's gear away but need to figure out how to get a budget in for new. Funding will have to be in the 2020 budget. Agreed to get rid of 2001, 2003 bunker gear. 4-0-0

- Continue with the vehicle maintenance projects already agreed upon (5617,5603) and any ongoing vehicle maintenance projects (daily checks and minor repairs) 4-0-0
- Volunteer scheduling

Discussed a google calendar to sign up on but they have a google doc they are using.

- Station repairs and maintenance. Carry on and nothing outstanding. 4-0-0
- Radio reprogramming – continuing 4-0-0

Projects that they have already started and should continue, which were already agreed upon;

- Getting the officers through a driver operator (DO) course. Doing this with Timberline. Costs are minimal and happening this month. Utility course. 4-0-0
- Getting a date scheduled for a live burn and organizing that. Oct 26<sup>th</sup> tentative day. Will get Sugarloaf to cover. Or AMR. Or George.

Projects that have come to light;

- Creating a narcotics handling policy as we do not have one and ensuring we are DEA compliant with our narcotics storage and management. There will be costs to come up to compliance. \$1000 for safe and a camera on it. 4-0-0
- Managing out of district training (this I believe relates to the DO course in association with Timberline, 5666 email) Alex is taking a 215 class.
- Adopt changes to COVID-19 policy – Will set up system so all members are getting all the new or updated policies. 4-0-0

Clarification from the board is required on;

- Medical supply orders large and small (usually seems to be < \$1000 can wait for authorization) Agreed 4-0-0
- Purchasing small items (office supplies, certification fees etc) <\$400. 4-0-0

Using a purchase order and Jim to handle office supplies so we can keep an eye on the total. Ace may need to have a higher budget. Ace purchases need to be documented and budgeted properly. 5601 pump is leaking again.

- Disposal of items from the station clean ups. agreed

- Deployment policy – need a policy to include cover while one is away. Shift and volunteers to draft policy.
- New volunteers – need to onboard them faster, 6 months is too long. Have them come to training. See if they want to do EMS or firefighting or Wildland. Understand their skills as well. DMV back ground check. Need to have the same criteria across all new recruits. Patrick to handle and speak to HR company as well. Update next week. DMV Printout to see if eligible for a CDL. 4-0-0
- BOD letter regarding clarification on wavering vacation – Agreed, but concern is that the shift officers can't take a month off at a time. Pay for part time paramedics is an option?
- Vehicle disposal – selling old red military truck, wanting to sell the yellow truck, old command. Also want to get rid of cut up vehicles from Station 2. See if neighboring fire districts want any of our old trucks. Training on snowmobiles, extrication and ATV's? Or sell them. Add to Fire Chief's page? Ryan to handle.
- Members training costs (EMS CE's St. A's symposium & EMSAC)
- Retire 5622 – needs work, worth it? Hold off on restocking this ambulance and start decommissioning it. 4-0-0
- Scrap the exhaust system that is not installed in Station 2 – 4-0-0
- Random tires and wheels – getting rid of repurposed tires with holes. Have to pay to dispose of them. Start with getting rid of the outdated tires.
- 1960's and 1970's lightbars – Charlie will see if we are using any of these as replacements and will get rid of the rest. 4-0-0
- Pay for EMSAC for CE's for active members. 4-0-0

Setting a spending amount that can be used at their discretion without waiting for board approval. (Suggestion \$500 per week)

Any other new clarifications required from the shift officers.

New helmets & crests ~\$900 – 4-0-0

Ladder Truck - Keeter \$357 part ~\$200 to overnight part or \$56 ground, 1 week – go ahead and overnight it.

5624 – still needs to be fixed.

Separate meeting to discuss apparatus and equipment for next year and the next 10 years.

### **Public Comment**

(Please state name and if in district or out of district for the record)

### **Any other business**

### **Special Executive Session**

### **Special Meeting Conclusions**

**Next Meeting September 16th 2020 @ 7pm**

**Adjourn the meeting @ 9:49 pm**