



Nederland Fire Protection District

Board of Directors Meeting February 15, 2023

- **Roll Call:**

Iain Irwin-Powell	President	Present
Guy Falsetti	Vice President	Present
Todd Wieseler	Treasurer	Present
Russ Panneton	Director	Present (online)
Jessica McElvain	Director	Present
Mike Scott	Chief	Present

- **Announce Quorum & Meeting Called to order at 1902 hrs.**

- **Motion to Approve Agenda**

- Approved 5-0-0

- **Motion to approve January 18, 2023 meeting minutes**

- Approved 5-0-0

- **Public Statements and Comments**

- None (online and in attendance)

- **Treasurers Report**

- Account Balances

Total Funds	\$487,917.92
Total Reserves	\$203,425.11 (unchanged over the past year)
Total Unreserved Funds	\$305,614.81
Operating Reserve	\$106,000.00

- Income

- \$3K for month of JAN
- No tax income received to date (typical)
- \$1,839.52 = Interest gained from ColoTrust
 - \$150 interest income budgeted

- Expenses

- \$27.3K underspent for JAN
- \$27.3K underspent YTD
- Entering 2023 in very good financial position

- **Chief's Report**

- Action Items

- John Mountain appointed to Town of Nederland BOT – asking for board input

- Letter from John Mountain to Board in Chief's packet
 - Concern regarding recusal from BOT items of discussion affecting NFPD – letter was not specific
 - Concern public may see John Mountain's personal opinion = NFPD policy
 - Time commitment – Nederland BOT and NFPD take significant amount of time; John Mountain still needs to complete training
 - Personnel handbook update needed to address conflict of commitment?
 - Motion to approve NFPD members serving on government boards tabled
 - Letter to outlining board concerns to John Mountain will be drafted
- Follow up
- New Engine – Cody from Go
 - Joint Mechanic Position
 - Sugarloaf looking write SAFER grant, Coal Creek backed out
 - Timberline may still be interested in finding a mechanic to work with both districts
 - Details have not been fully fleshed out – Chief Scott will wait a few more days before Nederland moves to find mechanic on own
 - SCBA compressor
 - Fire fighters fill air tanks = breathing air
 - Out of compliance (CO₂ detector not present)
 - Lacking blast shield, can't be retrofitted
 - New compressor will be \$60K - \$65K
- Other updates/information
- Chief Scott spoke with Nederland Mayor Billy Giblin regarding Town of Nederland's lack of Emergency Management Plan
 - Chief Scott spoke with Ron Mitchell regarding his proposed wildfire evacuation route for Big Springs (inflatable boats across Barker Reservoir)
 - Can't endorse private citizen's evacuation plan or provide support for drills
 - Department will respond to wildfire emergency
 - Response Rack (call tracking/reporting software)
 - Implementation going well, positive feedback from responders
 - Can customize reports
 - Chief Scott was awarded \$600 travel stipend to attend 2023 NVFC Regional Wildland Symposium March 17 – 18th
 - State of Colorado EMTs Grant for new ambulance submitted
 - Chief Scott was chosen to represent BCFAA in Boulder County 1A mitigation Advisory Committee (1A = 2022 Boulder County ballot initiative)
- Calls of Significance
- Caribou Road EMS call
 - Could not find address due to lack of reflective address signage
 - Resulted in delayed response
 - Resident did not survive despite best efforts of EMS
- Projects
- Campaign to improve address signage
- UTV
- Quotes (3) provided in board packet
 - Total cost = \$32,270
 - UTV base price: \$22,176
 - Safety upgrades: \$3,419.88
 - Qtac EMS-L: \$7175.00 (water tank and pump, patient litter)
 - Contingency: \$500.00

- Training
 - 162 hours for training in JAN 2023
 - Lt. Joslin attended 24 hrs CFI training
 - All responders now have same baseline skills/competency
 - Joint training with Timberline scheduled for February (completed by board meeting)
- EMS
 - Submitted 2023 ambulance renewal application, yearly inspection scheduled for March
 - Continued training on 4 critical call types
 - BLS and ALS cheat sheets for the back of the ambulance – list required actions for specific call type, alert criteria
 - Captain Moran and PRN Paramedic Cameron Moran are serving as CO-medical officer for SLFPD
 - Training SLFPD responders to Nederland medical standards
- **Fire Marshal's Report (presented by Chief Scott)**
 - Met with town admin & new town community planner to discuss workflows, permitting process, compliance issues
 - Ned MS/HS sprinkler system – BVSD will bring existing system up to code; will start construction on full system in 2027
 - Working with town to help plan future events (Nederdays, Bizarre Cat Bazaar)
- **Old Business**
 - Election
 - Call for nominations published in February 2nd, 2023 edition of the Mountain Ear, local paper of record
 - 3 board seats open, 4 year term (transition period to odd year elections completed)
 - Currently no self-nominations received
 - Deadline: February 24th, 2023 by 5 pm; Write-in deadline: February 27th, 2023
 - SCBA
 - Addressed in Chief Scott's Report
- **New Business**
 - Resolution 2023-05
 - Allows full and part time administrative staff to join FPPA Defined Benefit Plan (pension) or Statewide Money Purchase Plan
 - Revokes resolution 2023-04 (January 18th) because part-time staff was not included
 - **Motion to approve resolution 2023-05**
 - **Motion carried: 5-0-0**
 - HR contractor rate proposal
 - Proposal available in board packet
 - Currently charging \$65/hr - well below market rate for HR contractor – initially believed to be a temporary position.
 - 3 proposals – all with 20 hrs remote HR support, with either 3, 4, or 6 on-site visits per year. Monthly retainer at \$2150, \$2200, or \$2300 a month respectively
 - Budget \$32,000 for HR services
 - **Motion to approve HR contractor, Lucy Zamparripa, retainer proposal (20 hrs HR support per month, 6 in person meetings, \$2300 month)**
 - **Motion carried: 5-0-0**
 - Bookkeeper contractor rate proposal
 - Currently rate being charged (\$65/hr)

- Increase rate to \$85/hr with flat rate of \$500 - \$600 for onsite visit last 5 – 8 hours
 - **Motion to approve rate increase for bookkeeper contractor, Stephanie Cooke, to \$85/hr with a flat rate of \$500 - \$600 per on-site visit**
 - **Motion carried: 5-0-0**
- Citywide Bank
 - Recently experienced challenges with system culminating in restrictive Bill Pay limits
 - Bank product is not providing district with necessary functionality
 - Local branch is closing in mid 2023
 - Jess McElvain has started researching options
 - Looking for
 - Multiple online users
 - Ability to easily add/remove signers
 - Good mobile banking
 - Rewards credit card
 - Suggestions: Denver Firefighters Credit Union, First National Bank, Elevations Credit Union
- UTV quote – discussed during Chief Scott’s report
- SCBA compressor quote – discussed during Chief Scott’s report
- **Any other business**
 - None
- **Future Business**
 - None
- **Special Executive Session**
 - None held, therefore no conclusions
- **Next meeting March 15, 2023 at 7 pm**
- **Public Statements and Comments**
 - None (online and in attendance)
- **Motion to adjourn meeting**
 - 5-0-0

Meeting adjourned at 2127 hours