



Nederland Fire Protection District

Board of Directors Meeting September 21, 2022

Roll Call:

• Iain Irwin-Powell	President	present
• Guy Falsetti	Vice President	present
• Todd Wieseler	Treasurer	present
• Russ Panneton	Director	absent/excused
• Jessica Mc Elvain	Director	present
• Mike Scott	Chief	present

- **Meeting Called to order at 1907 hrs**
- **Motion to Approve Agenda**
 - Approved 4-0-0
- **Motion to approve August 17, 2022 meeting minutes**
 - Approved 3-0-1
- **Public Statements and Comments**
 - None (online and in attendance)
- **Treasurers Report**
 - Account Balances
 - Savings \$782,161.02
 - Checking \$ -32,494.31
 - Capital Reserves \$ 6,580.67
 - Total Funds \$739,215.01
 - Total Reserves \$203,042.94 (unchanged from previous month)
 - Total Unreserved Funds \$532,806.76
 - Negative balance in checking reflects monthly payroll draw and funds not yet transferred from savings account to checking
 - August 2022 approximately 23k ahead of August 2021
 - Total income to date is approximately 92% of expected for 2022 from tax revenue
 - Need \$96k to reach 100% of expected income
 - No tax income reported in August– did tax disbursement miss the reporting period?
 - Other Income
 - \$12k from ambulance sale
 - Expenses
 - 14k “Wildland Fire Payouts” will be reimbursed
 - August: \$4.6k underspend
 - YTD \$24k overspend
 - Will likely have to use payroll operating reserve in February

- **Chief's Report**

- Administrator job posting
 - 2 applicants
 - Offered to 1 but applicant turned down offer
 - NFD Auxiliary help w/admin functions?
 - Salary range \$18-20/hr, 30 hrs/week, + benefits with flexible schedule
 - Less than what can be made at local restaurants after tips
- 5631 Pump delayed to October, tank has arrived
- Proposed recycle 5632 pump to 5633, pending Apparatus Committee recommendation
- Officer Development Program
 - Patrick Richardson handling operations
 - Eric Slavic: personal development
 - Chief Scott, Lucy Zamarripa, Stephanie Cook have completed Clifton Strength Assessment
- Equipment Sales
 - 5620 sold for \$12k
 - 5624 sold for \$12k
 - Proposal: Sell ATVs and use proceeds to purchase UTV
 - UTV safer (roll cage) and can be outfitted with pump and Stoke's board
 - Can trailer to scene, can deploy as part of wildfire team
- Motion: Authorize Chief Scott to dispose of ATVs
 - 4-0-0
- Community Events: Wild Bear Pop-up Gallery
 - \$275 donation
 - Thank you to Wild Bear and all the artists!
- District Boundary Signage
 - Working through CDOT process, taking longer due to lack of administrator
- All Hazards Plan: Working on developing plan for Eldora
- Grants
 - Larissa Briscoombe wrote a successful grant application for wildfire gear and equipment
- Thank you to the Sheriff's office for their support
- Station Maintenance/Repairs
 - Station 2 driveway needs fill and regrading (estimated at \$5k)
 - May be too late in the season
 - Run-off is a problem – can it be mitigated to reduce damage to driveway
- Equipment
 - 5624 radio on timer for shut-off to remedy battery drain problem
- Training
 - Cpt. Schmidtman @Fire Officer 2 Training
 - Cpt. Moran completed Fire Officer 1 course, needs to take test
 - Ladder training with Cpt. Benson (8/11)
 - VEIS (Vent Enter Isolate Search) training with Cpt. Schmidtman (8/13)
- Recruit Academy (8-week introduction)
 - Started 9/18 with Lt. Candidate Sweeney serving as coordinator
 - 5 candidates (8 interviewees)
 - Upon completion of Recruit Academy successful candidates will have probationary year
- EMS
 - Cpt Moran created check list for common calls
 - Discussions with Sugarloaf & Lefthand regarding interagency training

- EMT course developments
 - State of CO has new program to pay for anyone to go to community college in Allied Health fields (e.g. EMT)
 - Cpt. Moran researching if state funds can be applied to program being developed withing NFD
- **Fire Marshall's Report (presented by Chief Scott)**
 - BoCo has delayed approval of 2018 IFC
 - Waiting for new mayor to discuss STRs
 - Attending ICC prep class
 - Goal to be certified next month
 - Conducted 1st food truck inspection
 - Meeting with IGNITE to discuss concerns with water pipe diameter decrease

Old Business

- **Board member as a reserve**
 - No Action
- **Purchasing Policy**
 - Old version of policy uploaded, push to October meeting
- **Mill Levy**
 - Ballot issue 6A
 - Approved list of voters who own property in district but don't live here
 - Only one vote even if multiple properties are owned in district
 - Ballot language has been authorized
 - Lucy reviewed Spanish translation
 - TABOR notice due 9/26

New Business

- **ColoTrust**
 - Reviewed details of presentation by Dylana Gross at August 18th meeting
 - Summary: Money works harder in ColoTrust investment funds and earns more interest (refer to August 18th meeting minutes and/or recording for details)
 - Motion to pass Resolution 2022-09
 - 4-0-0
- **2021 Audit**
 - Looks at 1 year in isolation
 - Grant income and wildfire income not accounted for in budget
 - Results in apparent \$200k in overspend that is reimbursed
 - Overspend of \$31,686 was due to tender purchase
 - Monies came from cistern fund and capital expenditure
 - Auditor filed with state
 - Is there a better way for budget to reflect unaccounted income (i.e. wildfire reimbursements, grant income)?
 - Pension is funded at 116%
 - FFPA letter says 0% contribution required from NFD
 - Would need to fund \$4.5k to get 100% match from state
 - Motion: Accept 2021 final audit and file with state.
 - 4-0-0

- **2023 Budget Timeline**
 - Progress has been made, needs fine tuning
 - Need to prepare 2nd budget in the event mill levy passes
 - Dates
 - October 15th: Budget(s) presented to NFD board of directors (can be via email)
 - November board meeting: Present budget publicly to allow for discussion and public comment
 - Will have results from ballot issue 6A
 - December 5th: BoCo provides final property appraisals (sets income)
 - December 15th: File with BoCo
 - January 31, 2023: File with state of CO DOLA
 - Late file = 50% of funding withheld
- **Bylaws**
 - Signed and filed

Future Business

- None

Special Executive Session

- None held, therefore no conclusions

Next meeting October 19, 2022 at 7 pm

Public Statements and Comments

- None (online and in attendance)

Motion to adjourn meeting

- 4-0-0

Meeting adjourned at 2025 hours